January 27, 2022

Esteemed Members of the Board:

As a native who can trace my Greene County roots back to at least the late 1800’s, I am familiar with this county, its people, its growth, its beauty, and its challenges. I’ve also had a chance to live in a large city for nearly 7 years to gain other perspectives. While the most prevalent challenge in the past couple of years has by far been how to manage during the pandemic, it’s not the only challenge. Once this pandemic is over—and I believe it will be over sooner rather than later—our school system will continue to face the same inherent challenges as most schools: teacher recruitment and retention, refocusing on education, classroom size, poverty, family factors, technology, bullying, student attitudes and behaviors, standardized testing, parent involvement, student health, and funding. I would like to be part of the solution to those and other issues.

We all share the same goals: to ensure our children and our school employees and administrators have the best possible experience and to be good stewards of the school system’s budget. As you consider potential candidates, I’d like to assure you of the following.

- I will always appreciate your unique history, your experience, and your perspective.
- Board members may not always agree, but I will never bad mouth or disrespect any of my fellow board members.
- I aim to listen and understand because I believe empathy and compassion are paramount to developing a workable solution.
- I want to be part of a team who gets things done for our Greene County Public Schools... because that's what we do, and it's who we are as a community (passionate, hardworking people who achieve the nearly impossible). To name a few accomplishments, we implemented virtual and in-school learning during the first year of the pandemic; we have an amazing Technical Education Center; and we have the innovative Giuseppe Center.
- My sons are older now, and I am interested in being more than “just a parent.” I work and live in Greene and have more flexibility to contribute positively to our community.

Thank you for considering me for the honor of joining you in humble service to our Greene County schools for this interim role, and thank you for your dedication.

With respect and gratitude,

Tracy L. Bizzarri
TRACY BIZZARRI

STATEMENT

As a Greene County native, I have deep family roots here, along with compassion and empathy. I genuinely care about what is important—not just to the US, not just to Virginia, but to Greene County’s school system. I try to evaluate all sides of an issue. I am dependable and diplomatic, and I am a lifelong student, hoping to learn from everyone and every situation. I believe we all want the same thing: a bright and strong future for our children and an environment that is conducive to attracting and retaining teachers, administrators, and staff. I’m prepared to help you achieve that.

PROFESSIONAL EXPERIENCE

SYNEOS HEALTH, Ruckersville, VA
Senior Strategic Writer, Proposals
Aug. 2021 – Present
Creates win strategies highlighting key selling points and execution strategies based on input from business development (BD) and business unit (BU) leadership for strategic partnership, must-win, and/or complex programmatic opportunities. Develops customized executive summaries, targeted proposal text, strategic partnership documents, prospective proposals, white papers, and assist with bid defense preparation across all therapeutic areas, functions, and phases of clinical development. Help formulate and present strategies that bridge the clinical and commercial business lines.

Key Achievements:

- Recognized by executive leadership for developing efficient processes and streamlining workflows.
- Recognized consistently for increasing team morale.

PRA HEALTH SCIENCES, Charlottesville, VA
Senior/Proposal Writer (May 2012 – Aug. 2021)
Aug. 2003 – Aug. 2021
Instrumental in proposal development at a full-service contract research organization (CRO) that provides clinical trials to pharmaceutical and biotechnology companies worldwide. Collaborate with executive and sales teams to guide strategy discussions in response to clients’ requests for proposals (RFP). Ensure brand compliance while developing, writing, and finalizing strategic documents that accompany proposals. Identify issues that could put strategic documents at risk and take appropriate action to mitigate. Deliver error-free materials in adherence to strict deadlines. Perform detailed quality control review for peers.

Key Achievements:

- Received 2 PRA local knowledge awards for process improvements such as developing a tracker that highlights critical strategic success factors and collaborating to streamline the proposal review process.
- Developed winning strategies that led to multiple bid defenses and project awards.
- Frequently requested for proposal projects due to quality of work.

Supported proposal writers in developing strategy documents by writing executive summaries, corporate and team experience summaries, and team biographic profiles. Maintained an internal strategic content library for the Proposals and Business Development teams. Managed and prioritized requests for investigator grant estimates and collaborated with therapeutic and functional leads to build clinical study budgets.

Key Achievements:

- Appointed to a position created by the Vice President of Proposals at a time when there were no available openings in the department.
• Singlehandedly piloted GrantPlan software, which was adopted company-wide and is now supported by a team of analysts.

Senior/In-House Clinical Research Associate (Jul. 2003 – Oct. 2009)
Recruited and evaluated investigators (research-experienced or research-naive physicians) with relevant therapeutic expertise to participate in clinical studies. Collected, reviewed, and maintained essential documents for clinical research trials and also led closeout activities. Tracked studies, managed vendors, and supported team leads to ensure compliance with client requirements, trial protocol, ICH good clinical practices (GCP), and applicable regulations. Led CRA teams on projects in many therapeutic areas. Also trained and mentored new team members as needed.

Key Achievements:
• Received 3 PRA local knowledge awards for process improvements such as streamlining document review and improving command center communications.
• Improved document review timelines and achieved a high level of client satisfaction, even on difficult studies.
• Recognized for team leadership and increasing morale following a difficult company restructuring.

PRA Senior/In-House Clinical Research Associate, continued

Regulatory Associate
Reviewed documents prior to regulatory submission at a company that supplies infant formula and other pediatric nutritional products to leading retailers nationwide. Ensured document control in accordance with regulatory requirements and standard operating procedures (SOP). Developed presentations to educate partner CROs on the manufacturing process in addition to managing clinical supplies and vendor relationships.

Key Achievement:
• Recognized by partner CRO for strong team ethic, drive, and positive attitude.

ITAL INTERNATIONAL, Nashville, TN Nov. 1997 – Apr. 2002
Sales & Marketing Coordinator
Wrote effective sales and marketing materials for a company that provides amusement rides to parks and carnivals. Created advertisements and press releases for trade publication distribution. Identified prospects, managed sales relationships, presented to amusement park and carnival owners, and executed sales contracts in both English and Spanish. Also planned and secured trade show exhibits.

Key Achievements:
• Drove $500,000+ in annual sales
• Grew business by generating new sales leads and liaising with international suppliers

Education

Bachelor of Business Administration (BBA) in Marketing and Music Business
Belmont University, Nashville, TN

Associate of Business Administration (transferred prior to completion)
Piedmont Virginia Community College, Charlottesville, VA

Languages

English (Fluent) | Italian (Fluent) | Spanish (Basic)
VOLUNTEER & COMMUNITY EXPERIENCE

- Former administrator of Greene Parents Survival Facebook group (2014 – 2022)
- Nortonsville Church of God Praise Team (2009 – Present)
- Social Engagement Focus Group (Nov. 2021 – Present)
- William Monroe High School PTO Active Member (Aug. 2019 – Present)
- William Monroe Middle School PTO Active Member (Aug. 2018 – Aug. 2021)
- Employee Activity Committee (Jan. 2007 – Aug. 2021)

SKILLS & AREAS OF EXPERTISE

Proposals | Strategic Writing | Web Content | Social Media | Copyediting | Copywriting | Creative Writing
Process Improvement | Project Management | Vendor Management | Marketing | Sales